

## Regular Board Meeting Minutes October 21, 2025 7:00pm

Chair	Jim Sipe
Supervisor	Ryan Sunquist
Supervisor	Dan Peine
Treasurer	Angela Niebur
Clerk	Molly Weber

Others in attendance were: Erik Porten and Katie, Dean Larsen and Al Bester.

This meeting was called to order by Jim Sipe, Chair at 7:00pm with the Pledge of Allegiance to the flag and using the consent agenda. **Ryan Sunquist made a motion to approve the consent agenda except the claims and to approve the balance of the agenda. Dan Peine seconded it. Motion carried.**

### PUBLIC COMMENT

- N/A

### PRESENTATION

- N/A

### ROAD REPORT- Otte Excavating

- On 260<sup>th</sup> by Barry May there was a bunch of mud on the road from corn removal that Otte's fixed.
- There will be one more Anderson bill to pay this fall after we receive 2<sup>nd</sup> half of money from County.

### PLANNING COMMISSION SYNOPSIS

#### Al Bester

- AG shed building permit request
- 23406 Lewiston Boulevard

Casandra Schaffer made a motion to recommend approval to allow the AG shed on Al Bester's 17 acre parcel as he meets all the setback except he is 10 feet from the north property line but he owns the land adjacent to the north. Dave Peine seconded. Matt Bester abstained. Motion carried. (4-0)

Ryan Sunquist made a motion to approve the AG shed for Al Bester at 23406 Lewiston Boulevard. Dan Peine seconded. Motion carried. (2-0) Jim Sipe abstained.

### OLD BUSINESS

- Saeed Kanwar (Project Manager) email about replacement of Bridge L3285 on Inga Avenue – Status of Roads being graded – Ryan Sunquist – Jason Otte took care of grading after the project since it took too long. May ask Saeed about paying part of it.
- VRWJPO email about Model Ordinance and Local Updates – anything to report-permitting now just for one acre or more – they are ready to issue the DRAFT for 60 day review. The biggest factor for us is land disturbance of one acre. Nothing new here. Jim Sipe will forward information to Ryan Sunquist.

### NEW BUSINESS

- 5424 250<sup>th</sup> Street East – River Country Cooperative Permit Application for Propane Tank - River Country plans to move a tank from Randolph to this location before winter. Will fence around the front and ballards on side and front. Would like to put it on the East side. **Ryan Sunquist made a motion to approve the propane tank relocation @ 5454 250<sup>th</sup> Street East for River Country Cooperative according to State Regulations. Dan Peine seconded. Motion carried. (3-0)**
- Invitation to Discuss SE Metro Long-Term Wastewater Planning for Hampton Township-clerk has email – gave email to Ryan Sunquist and he will try to attend.
- 2025 Polling Place Accessibility Grant Application – update – Ryan Sunquist submitted this. There is only \$500,000. Available State wide.
- MET Council 2025 System Statement – emailed to Board 10.20.25 - FYI
- 2025 Mileage Certification – Emailed to County 10.28.25. **Jim Sipe made a motion that the Chair sign the mileage certification at 28.03 miles. Ryan Sunquist seconded. Motion carried.**

- **Resolution 2025-03** Resolution in Support of Dakota County's Application to the Local Road Improvement Program for the County State Aide Highway 47 Reconstruction Project from Trunk Highway 50 to County State Aide Highway 86 – Jim Sipe made a motion to adopt Resolution 2025-03 for County work on Highway 47. Emailed to Barry at the County 10.28.25.
- Jim Sipe resignation – Certificate of Appointment and Oath of Office – Ryan Sunquist made a motion to accept Jim Sipe resignation effective 10.21.25. Dan Peine seconded. Motion carried. Jim Sipe made a motion to execute the Certificate of Appointment for Douglas J Wille. Dan Peine seconded. Motion carried. Ryan Sunquist made a motion to accept the Oath of Office for Douglas J. Wille. Dan Peine seconded. Motion carried. Doug Wille made a motion for Ryan Sunquist to be Chair of the Township Board. Dan Peine seconded. Motion carried. Ryan Sunquist made a motion to approve Dan Peine as Vice Chair. Doug Wille seconded. Motion carried.
- Website Updates for ADA Compliance – emailed information to the Board 10.28.25.
- Township Emails – table until November. Email sent to MAT 10.28.25
- Hall Cleaning – Ryan Sunquist made a motion to approve Molly Weber to clean town hall as presented. Dan Peine seconded. Motion carried.

FYI

- 2025 MAT Annual Conference December 11-13 in St. Cloud - FYI
- MN Office of Cannabis Management email about lower-potency hemp – emailed to Board 09.23.25 - FYI
- Dakota County Annual Opioid Settlement Meeting Email – emailed to Board 10.12.25 - FYI
- Dakota County CIP Release 2026-2030 – emailed to Board 10.19.25 - FYI
- MET Council October PlanIt NewsBlast – emailed to Board 10.19.25 - FYI
- Dakota County SWCD 2025 Fall Newsletter – emailed to Board 10.19.25 - FYI
- Dakota County 4<sup>th</sup> Quarter Update for Dakota County – emailed to Board 10.19.25 - FYI
- Solid Waste Management Plan Approved Email – emailed to Board 10.20.25 - FYI
- Permits ~ 1 gas line, 1 fireplace and 2 others waiting on payment - FYI

#### OTHER BUSINESS-Board Members Only

The board will sign the Minutes and the Treasurers Report

Ryan Sunquist made a motion to approval signing checks approval sign checks 7088 to 7096 and approve claims list and approve September 16, 2025 Board Meeting Minutes. Board Meeting Minutes. Dan Peine seconded. Motion carried. Ryan Sunquist, Angie Niebur and Molly Weber signed the checks.

*Township Letters of Information:* The supervisors will go through this while the Chair, Treasurer and Clerk sign checks. They will let the clerk know if there is anything we need to address. Pera emails are to continue to be forwarded to the Supervisors and they can delete them if they so choose. Molly Weber should file these and drop them off of site after a year.

#### ADJOURNING OF MEETING

Dan Peine made a motion to adjourn the meeting at 7:55pm. Ryan Sunquist seconded. Motion carried.

Date Signed: 11/18/2025

Supervisor: [Signature]

Clerk: [Signature]



# Hampton Township Treasurer's Report

October 2025 (November 18, 2025 Meeting)

Beginning Checkbook Balance: \$48,056.82

## Income

10/29/25	Jason and Ashley Gergen	Fireplace permit	\$81.00
10/29/25	Pat Endres	Gas line permit	\$86.00
10/29/25	MN State	MMB ACH	\$4,959.12
10/31/25	Interest		\$74.93
	<b>Total Income</b>		<b>\$5,201.05</b>

## Check # DISBURSEMENTS:

7088	Angela Niebur	Treasurer Salary	\$520.48
7089	Molly Weber	Clerk Salary	\$1,814.94
7090	Dakota Electric	Statement 9/24	\$34.50
7091	Greater MN Gas	Natural gas	\$17.43
7092	Northfield Wifi	November bill	\$34.99
7093	Otte Excavating	Road Maintenance Sept 2025	\$14,662.50
7094	Quality Propane	Invoice 10716952- 2nd chloride	\$24,465.22
7095	Town Law Center	Bill 869 from 9/15	\$48.00
7096	Beaver Creek Companies	Permits	\$125.00

**TOTAL DISBURSEMENTS: \$41,723.06**

## Check # Checks Not In:

6927	\$115.44		
7089	\$1,814.94		
7092	\$34.99		
7093	\$14,662.50	EFT	\$1,150.11
7094	\$24,465.22	<b>Total</b>	<b>\$42,291.20</b>
7095	\$48.00		

**10/31/25 Ending Checkbook Balance \$11,534.81**

Ending checkbook balance \$11,534.81

plus checks not in (6) plus EFT \$42,291.20

equal ICS Statement Balance 10/31/2025 \$53,826.01

## ICS Shadow Money Market Account (980085755)


**10/1/25 Beginning Savings Balance \$199,631.33**

10/31/25 Interest Earned \$424.31

**10/31/25 Ending Savings Balance \$200,055.64**

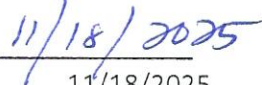
## Escrow Account (000080034306)

			<b>\$39,250.00</b>
1/1/22	Dakota Electric		\$1,500.00
4/28/22	Garrison Endress		\$2,000.00
5/27/22	Dakota Electric for Julia Filoteo		\$2,820.00
8/30/22	Lorenzen/Lippert		\$2,000.00
9/29/22	Dakota Electric		\$1,680.00
9/29/22	Angela Niebur		\$2,000.00
12/29/22	Angela Niebur	2,000	
2/27/23	PCI Roads LLC		\$2,000.00
3/30/23	CAN,LLC		\$1,000.00
4/27/23	En Engineering LLC		\$1,000.00
9/27/23	Dakota Electric		\$1,000.00
10/30/23	Dakota Electric		\$1,000.00
11/30/23	Dakota Electric		\$1,000.00
11/30/23	JSI Engineering		\$1,000.00
2/27/24	Paul/Lorri Gergen		\$2,000.00
4/23/24	Paul/Lorri Gergen	2,000	
5/30/24	Dakota Electric		\$1,000.00
6/28/24	Dakota Electric		\$1,000.00
7/31/25	C&E Wurzer Builders for Endres		\$2,000.00
<b>10/31/25</b>	<b>Agree w/statemeent</b>	<b>Total</b>	<b>\$61,250.00</b>


 Ryan Sunkist, Board Member

11/18/2025


 Angela Niebur, Treasurer


 11/18/2025